



Central Colorado Corvette Club

Amended By-Laws

[Revised 2019]

ARTICLE 1.0 **THE CLUB**

1.1 CLUB NAME.

The name of the association is; Central Colorado Corvette Club (4C); herein referred to as "The Club".

1.2 PURPOSE.

A. The purpose of The Club is to promote interest in Corvette automobile ownership and operation, encourage planned trips, events, and social activities for the members; to act as a source of technical information; to establish rules and regulations covering all activities of The Club; to provide and regulate events and exhibitions of Corvettes; and to encourage safe and skillful driving on public highways.

B. The Club is organized pursuant to § 7-40-101 through § 7-40-107 of the Colorado Revised Statutes (C.R.S.) and does not contemplate monetary gain or profit to the members thereof and is organized for not for profit purposes. The Club has filed and received an exemption from federal income tax under Internal Revenue Code (IRC) Section 501 (c) 7.

ARTICLE 2.0 **MEMBERSHIP**

2.1 MEMBERSHIP.

A. To become an active member, one must file a club membership application and pay applicable club dues.

B. The majority of the Executive Board holds the right to refuse any application.

C. Qualifications:

1. Must be at least 21 years of age.
2. Pay and maintain currency with all club membership dues.
3. Agree to implicitly comply with all provisions as set forth by these By-Laws.
4. Prior to becoming a member, applicant(s) must attend at least one Club meeting as a guest. Submittal of membership application, payment of all Club dues, and

compliance with these qualifications at an applicant's first meeting shall constitute meeting the one Club meeting requirement.

D. Membership Types:

1. **Primary Member** – Must be an owner of a Corvette. A grace period of 60 days for Corvette ownership will be granted if the member is in the process of acquiring a Corvette. Any extension or special cases will be reviewed and decided upon by the Board. Upon receipt by the Membership Director, approval of the membership application by The Club, and compliance with the Qualification requirements in Section 2.1.C, an applicant shall become a Primary Member.
 - a. If a Primary member already has a spouse / companion member and another family member whose mailing address is the same as the first Primary member applies for Club membership, they will be classified as a Primary member and must fulfill all qualifications and requirements as set forth in Sections 2.1.C and 2.1.D.
2. **Spouse / Companion Members** - The spouse, companion, or family member of any Primary member and whose mailing address is the same as the Primary, may apply for membership. Upon receipt by the Membership Director, approval of the membership application by The Club, and compliance with the Qualification requirements in Section 2.1.C, the applicant shall become a Spouse / Companion member. Such member shall be entitled to all privileges of Primary membership. A Primary member may only have one spouse / companion member at a time.

E. Miscellaneous:

1. Mandatory membership to the NCCC is a requirement of all members. Although, it is not mandatory that the new member keep their NCCC number affiliated with The Club, if the NCCC membership is already affiliated with another club.
2. Former members, having missed The Club membership renewal date of October 31st, can be reinstated as a member of The Club upon payment of new member dues and fees.
3. Other than the Club President and Vice President, no member has the authority to speak on behalf of, or obligate The Club, or make any suggestions regarding The Club and/or sponsor relationship, regarding any matter.
4. If a member is no longer able to meet the requirements set forth in the by-laws (i.e. sells car, leaves for personal reasons) a 60 day grace period will be given. At such time when the grace period expires, members will be removed from all e-mail, and member-only website access.
5. If dues are not paid for the following year, by October 31st of current year, member will not be allowed to nominate or vote in the annual meeting

2.2 Privileges of Membership.

- A. Membership Rights - Primary Members, Spouse / Companion Members-shall have equal rights and privileges within the organization. Such rights shall include, but not be limited to the following:
 - 1. The right to nominate candidates
 - 2. The right to vote in elections
 - 3. The right to attend and participate in the deliberations and voting at all business meetings.
 - 4. The right to run a committee or event
- B. Voting Rights:
 - 1. Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the members.
 - 2. Voting rights are immediate upon submittal and acceptance as an organization member.
 - 3. Once a vote has been cast by a member in good standing and has been received and accepted to be counted, it is non-revocable and cannot be rescinded.

2.3 Dues.

- A. The annual dues for active and new members will be established by the Executive Board prior to the annual meeting and will cover one (1) fiscal year from October 1st to September 30th.
- B. Dues types will include Primary and Spouse / Companion membership fees.
- C. Membership dues are structured to consist of Primary and/or Spouse / Companion club membership fees and include applicable NCCC and RMR dues.
- D. Dues owed for membership into the National Council of Corvette Clubs, Inc., (NCCC), and the Rocky Mountain Region (RMR) will be paid by The Club on behalf of the new member from the proceeds of the club membership dues paid by that member. If the new member has a NCCC lifetime membership The Club will pay dues to RMR only for that member if not already paid by another club.
- E. Refunds: If an applying member changes their mind about joining The Club after submitting their dues payment, a refund may be granted if annual dues have not been submitted and paid to NCCC. Within 14days a refund may be requested from the date of payment.
- F. In order for members to maintain membership with The Club and the NCCC, membership renewal dues for the next fiscal year must be paid by October 31st of the current year. New members' dues received after September 1st shall be automatically renewed for the following year.
- G. If renewal dues are not paid by October 31st, the dues for reinstatement of Membership will be the equivalent of the new membership rate. After November 1st, all membership rights will be revoked, and the delinquent member(s) name(s) will be

removed from the membership roster, mailing lists, and website access to member-only content.

H. Any member who joins The Club after January 1st will pay a prorated portion of Club dues based on dues schedule. NCCC and RMR dues are not prorated at any time.

I. Initial Membership Dues

1. Membership dues schedule are available from the membership chair

2.4 **Termination of Membership, Resignation.**

A. **General Offenses**: Any individual member who shall violate any of the provisions of the By-Laws, rules, regulations, or edicts of The Club which have been properly approved or who shall be guilty of unbecoming conduct, cause detrimental impact to The Club's reputation and/or the Club sponsor's reputation, or who shall be found to be in violation of sportsmanlike attitudes fostered by The Club, shall be guilty of an offense against The Club and shall be subject to reprimand, suspension, or termination of membership.

B. **Preferring Charges**: Any individual member may prefer charges against another member specifying the particular acts charged. All charges must be made in writing and signed by the complaining member. The complainant must issue a notice of the intent to prefer charges, along with a detailed copy of the charges with the Secretary.

C. **Summons**: When charges are preferred against an individual member, the member shall be served with written notice by the President or the Secretary directing the member to appear before a Hearing Board which has been duly established for the purpose of hearing such charges.

D. **Hearing Board**: The Hearing Board provides a framework to resolve formal General Offense's charges. Such notice shall contain the time, date and place of such hearing and shall further contain a written specification of the charges, which have been preferred against the member. Such notice shall be mailed to said member at least two weeks prior to the date of the hearing.

1. **Creation of the Hearing Board** - The President will appoint a Hearing Board at the time an individual has notified the Secretary of their intent to bring charges against another member and specific charges have been received in writing. The Hearing Board will consist of the majority of the Executive Committee. Charges must be detailed and identify the harm the defendant has caused The Club. Any Hearing Board member with a prejudicial view of the charges will recuse themselves from the Hearing Board. Should an elected or appointed officer be charged, the highest ranking officer not involved in the charge shall appoint the Hearing Board members. Any charged individual shall not have a vote in the confirmation of Hearing Board members. Should the harm involve club assets or reputation, all subsequent time requirements in this section shall be reduced to the minimum time possible.

2. **Arbitration** - The Hearing Board will arrange a meeting between the defendant(s) and plaintiff(s) prior to the next regularly scheduled meeting of The Club. The plaintiff(s) shall identify each specific charge to the defendant(s) with

sufficient documentation to describe the violation and the harm to The Club. The Hearing Board will act as an arbitrator at this meeting with the objective of resolving any charges during this meeting. The plaintiff(s) may drop any charges resolved as a result of this meeting. At the completion of the meeting, any outstanding charges will remain for the Hearing Board to resolve.

3. **Resolution** - After unsuccessful arbitration of charges, the Hearing Board will absent themselves from the plaintiff(s) and defendant(s) to determine the merit of any unresolved charges. At the next scheduled meeting of The Club, the Hearing Board shall identify the plaintiff(s) and defendant(s). The outstanding charge(s), along with the specification of the harm caused to The Club, shall be read by the Hearing Board chair to the members of The Club and shall be included in the minutes of such meeting along with the Hearing Board's assessment of the validity of each charge. The Hearing Board's findings are final and not debatable or reviewable. The Hearing Board will identify the charge of termination.
- E. Termination: Any individual member who has been terminated shall no longer be carried on the official rolls of The Club. The individual shall relinquish all financial claims against The Club and shall be prohibited from attending any function, social or otherwise, of The Club.
- F. Resignation: Any member may resign by filing a written resignation with the Membership Chair, but such resignation shall not relieve the member of the obligation to pay due, assessments, or other charges theretofore accrued and unpaid. Any individual member who has resigned shall no longer be carried on the official rolls of The Club. The individual shall relinquish all financial claims against The Club.

ARTICLE 3.0

MEETINGS, VOTING, ELECTIONS

3.1 ANNUAL MEETING.

- A. The Annual Meeting will be held on the second Wednesday in December at Ed Bozarth Chevrolet, (Park Meadows) 8351 Parkway Dr, Lone Tree, CO 80124 or other designated location for the purpose of electing new Executive Officers and Advisory Board members (see ARTICLE 4).
- B. The Club Secretary, or designee, must be present to record meeting minutes.
- C. The draft Annual Meeting minutes must be reviewed and approved by a majority vote of the membership, including the Officers and Advisory Board members, before the minutes become the official recording instrument of the meeting.
- D. The approved Annual Meeting minutes shall be posted to a password protected area the club website or emailed to the membership so that those members not present for a meeting have access to the minutes for said meeting.

3.2 MONTHLY MEETING.

- A. Regular monthly meetings will be held at 7:00pm on the second Wednesday of each month at Ed Bozarth Chevrolet, (Park Meadows) 8351 Parkway Dr, Lone Tree, CO 80124 or other designated location.
- B. The Club Secretary, or designee, must be present to record meeting minutes.
- C. The draft Monthly Meeting minutes must be reviewed and approved by a majority vote of the membership, including the Officers and Advisory Board members, before the minutes become the official recording instrument of the meeting.
- D. The approved Monthly Meeting minutes shall be posted to a password protected area of the club website or emailed to the membership so that those members not present for a meeting have access to the minutes for said meeting.

3.3 EXECUTIVE COMMITTEE MEETING.

- A. In addition to the regular monthly meetings, Executive Committee meetings may be called by the President or by a majority of the Executive Board (President, Vice President, Secretary, and Treasurer) and the three Advisory Board members for planning purposes.
- B. The Club Secretary, or designee, must be present to record meeting minutes.
- C. The draft Executive Meeting minutes must be reviewed and approved by a majority vote of only the Committee members present at the Special Executive Committee Meeting before the minutes become the official recording instrument of the meeting.
- D. The approved Special Executive Committee Meeting minutes document shall be posted to a password protected area of the club website or emailed to the membership so that those members not present for a meeting have access to the minutes for said meeting.
- E. The Executive Committee shall have a minimum of two (2) meetings per year in order to plan, organize, and govern Club activities and to discuss and address new or on-going Club issues and business functions. These meetings will be communicated in advance via email to the committee members and general membership at a minimum of five (5) calendar days prior to the date the meeting is called.
- F. Club members may attend Executive Committee Meetings, but not officially participate nor have any say at the meeting. This privilege is intended to promote transparency in the governance of The Club. If, at any time during an Executive Committee Meeting, a member causes a disruption, causes interference to the proceedings, or demonstrates any other unruly or unsportsmanlike behavior, they will be asked to leave by the presiding officer of the meeting.
- G. If an emergency or other urgent situation arises, the Executive Committee may convene without any members attending the meeting.

3.4 QUORUM.

- A. A majority of the Officers and Advisory Board members and one third (1/3) of all active members constitutes a quorum for the transaction of business at the Annual Meeting and/or Monthly Meeting.
- B. A majority of the Officers and Advisory Board Members constitutes a quorum for the transaction of business at an Executive Committee Meeting.

3.5 MEETING NOTICE.

- A. Written notice (email is acceptable) stating the place, date, and hour of any Monthly or Annual meeting shall be delivered to each member entitled to vote not less than five (5) calendar days before the date of such meeting is called.

3.6 VOTING.

- A. Each Primary and Spouse / Companion member in good standing will be entitled to one (1) vote. Voting, except for election of the officers, will be by either voice or roll call vote at the discretion of the President or presiding officer. Election of officers will be by secret ballot and there will be no write-ins on the ballot. In case of one nomination, vote by raising of the hand will be accepted.
- B. All actions regarding amendments to the By-Laws will be voted by The Club.
- C. Nominations for elected positions will be presented only at the November meeting. Each member will receive a voting ballot at the annual meeting.
- D. As stated in 2.1 E (5): If membership is not paid members are not allowed to Nominate or vote in Annual Meeting.
- E. Any Candidate for the Office may select a Club member to observe all aspects of voting for the office for which he\she is running.

3.7 PROXY VOTING:

- A. Voting by signed proxy ballots will be allowed only for the election of officers, advisory board members, and/or amendment of the By-Laws.
- B. Proxy ballots shall be used should a member be temporarily not available to participate and cast a vote in-person.
- C. Proxy ballots can be obtained from the Secretary or The Club's website. The ballot must be presented to the Club Secretary or the President no later than the start of the meeting.
- D. Proxy ballots must be delivered to the Club Secretary or President in a sealed envelope with the name of the member submitting the proxy ballot written on the outside of the envelope, or emailed to Club Secretary and/or President.
- E. Members may submit only one, signed proxy ballot per sealed envelope.
- F. The envelope containing the proxy ballot will remain sealed until the election is held.
- G. A single proxy ballot may contain the name of each person being voted for during The Club's election of officers and advisory board members at the Annual Meeting.

H. Unsigned proxy ballots will not be counted and considered ineligible.

3.8 ELECTION TIE BREAKER PROCEDURES:

- A. If a tie (two or more candidates receiving the same number of votes) occurs at an election for an officer or an advisory board member, another vote will be taken at the same meeting.
- B. A voting eligible member, if they so choose of their own free will, may voluntarily abstain from the re-vote so as to increase the likelihood of not having a second tie vote. The ballot shall indicate the word “Abstain” written on it to indicate that the ballot is not to be counted.
- C. The re-vote will count all ballots cast by the voting eligible members present at the meeting and count all valid proxy ballots.
- D. If the re-vote produces another tie, then a drawing will take place to determine the winner. The drawing will consist of the name of each of the candidates who are involved in the tie being written on five (5) slips of similarly sized paper that are folded in the same manner and placed in a container that obscures the view of the slips. One slip of paper will be drawn from the container by the Club Secretary to determine the winner.

ARTICLE 4.0

EXECUTIVE OFFICERS AND ADVISORY BOARD MEMBERS

4.1 OFFICER and ADVISORY BOARD MEMBER NOMINATIONS.

- A. To avoid conflicts, members that have membership within another Colorado Corvette club (excluding NCRS) are not allowed to hold an elected position within The Club.
- B. All nominations for elected positions (Executive Officers, Advisory Board members), will be opened and accepted after the close of the November monthly meeting. No new nominations will be accepted at the election meeting in January unless the individual(s) that were previously nominated step down and leaves a position vacant. In that case, prior to voting, new nominations will be accepted to fill the vacancy(s).
- C. At the annual meeting the election, of the Executive Officer positions of President, Vice-President, Secretary, Treasurer, and Advisory Board, for the coming year will be held.
- D. A member may run for only one elected position.
- E. In the event that no nominations are made for a given office, the deadline for nomination will be extended until the December meeting.
- F. If no nomination is made by the December meeting, the current President may appoint an officer with a majority vote approval by the **Executive Board** (President, Vice President, Secretary, and Treasurer) and the Advisory Board members.

4.2 ELECTIONS of OFFICER(S).

- A. The Officers of The Club will be elected at the Annual Meeting in an open election. All members may be nominated for only one office.
- B. The officers to be elected are: President, Vice-President, Secretary, Treasurer, and three (3) Advisory Board members. Sargent of Arms (SOA) will be at the discretion of the Executive Committee.
- C. The **Executive Committee** will consist of the Executive Officers and Advisory Board members.
- D. Members and their spouses/companion cannot hold position as Executive Officers or Advisory Board members during the same term of office if those offices both have signatory authority against The Club accounts.
- E. In the event that any of the Officer(s) resign or become unable to fulfill the responsibilities of the office before the end of their term, nominations will be solicited at The Club's general business meeting. Executive Officers and Advisory Board Members will review nominations to verify no conflict of interest is present. Nominees will then be voted by the membership at the next general business meeting. If the vacancy occurs one to two months before the next elections at the Annual Meeting, the Executive Committee may approve, via a majority vote, that the office remain vacant so that it may be filled as part of the next election process.

4.3 SUBMISSIONS for APPOINTMENT of COMMITTEE MEMBERS.

- A. Submissions for appointment of the Committee Members will be submitted to the Secretary for consideration by the Executive Board. Submissions will not be accepted after the close of the November meeting.

ARTICLE 5.0 DUTIES & TERM LIMITS

5.1 DUTIES of the PRESIDENT (elected position)

- A. Must be a member of the Club for a minimum of six (6) months and attend 6 meetings, before holding office
- B. Shall be the principal executive officer of The Club
- C. Is a member of the Executive Board and Executive Committee
- D. Preside over all meetings
- E. Oversee and guide The Club business
- F. Conduct proper meeting procedures
- G. Appoint and/or discharge committee members with the majority approval of the Executive Committee
- H. Signatory authority on The Club bank account

- I. Be the primary point of contact with The Club sponsor. Share any information and discussions held with The Club sponsor with the backup point of contact and, as deemed necessary, with the rest of the membership. Any meeting with The Club sponsor must include the Club President and Vice President.

5.2 DUTIES of the VICE-PRESIDENT (elected position)

- A. Must be a member of the Club for a minimum of six (6) months and attend 6 meetings, before holding office
- B. Shall be the second executive officer of The Club
- C. Is a member of the Executive Board and Executive Committee
- D. Perform the duties of the President in the absence, resignation, or inability of the President to act
- E. Assist the President
- F. Perform as the club parliamentarian
- G. Maintain an inventory of items owned by The Club
- J. Be the backup point of contact with The Club sponsor. Share any information and discussions held with The Club sponsor with the primary point of contact and, upon concurrence of the primary point of contact, with the rest of the membership. Any meeting with The Club sponsor must include the Club President and Vice President or other board member
- H. Perform other duties as assigned
- I. Signatory authority on The Club bank account

5.3 DUTIES of the SECRETARY (elected position)

- A. Must be a member of the Club for a minimum of six (6) months and attend 6 meetings, before holding office
- B. Is an officer of The Club and member of the Executive Board and Executive Committee
- C. Record minutes at all meetings. If the Secretary is unable to attend any meeting, the President will appoint a representative to perform those duties.
- D. Present all previous minutes at the regular monthly meeting for approval by the members.
- E. Maintain a record of minutes and all official documents of The Club
- F. Record names of guests or prospective members in the monthly meeting minutes

5.4 DUTIES of the TREASURER (elected position)

- A. Must be a member of the Club for a minimum of six (6) months and attend 6 meetings, before holding office
- B. Is an officer of The Club and member of the Executive Board and Executive Committee
- C. The Treasurer, subject to conditions and restrictions made by the Officers, will maintain custody of all monies, records of all credits, debits, and obligations belonging to The Club. The Treasurer will receive all monies and make all payments of The Club debts subject to the conditions and restrictions made by the Officers. If the Treasurer is not able to attend regular business meetings, in their absence he or she will appoint a representative to read the Treasurer report. The Treasurer's records

must be available at the monthly meetings to the general membership upon request and in attendance of the President and / or the Vice-President.

1. Collect all monies owed to The Club
2. Hold all funds in the appropriate Club financial/bank accounts and disburse them accordingly
3. Keep records of all The Club monetary business
4. Report on the financial status of The Club at each Monthly meeting
5. Notify the membership, through the club newsletter, of the annual dues requirements
6. File the periodic report with the State of Colorado and the annual required Form 990 to Internal Revenue Service.
7. Signatory authority and key executive on The Club bank account(s)

5.5 TERM LIMITS.

- A. All Officers have a term limit of one (1) fiscal year.
- B. Up to a maximum of three (3) consecutive terms may be served by any Officer.
- C. Once three consecutive terms have been completed, the incumbent Officer will vacate his/her office at the end of the third term.
- D. A member, who previously held an office for three consecutive terms and then vacated that office for a minimum of one term, will be permitted to serve additional terms in the same office in accordance to items A, B, and C in this section (5.6).

5.6 DUTIES of the ADVISORY BOARD MEMBERS (elected position)

- A. Is an Officer of The Club and member of the Executive Committee
- B. The Advisory Board will consist of three members, one of which will have Signatory authority on The Club bank account. The Board member with Signatory authority will be selected by the Advisory Board themselves.
- C. Liaison to club members as a conduit between the membership and the Board and when necessary represent those findings at The Club meetings
- D. Act as Liaison of communication between membership to the Executive Officers
- E. Fill duties which do not fall under the scope of the Executive officers
- F. Be available at special meetings called by the Executive Officers
- G. Chair an annual audit meeting with the Executive and Advisory Board members

5.7 DUTIES of the NCCC GOVERNOR (appointed/volunteer position)

- A. The Governor's duties are based upon standards set forth by the National Council of Corvette Clubs, Inc. and are fully explained in the NCCC Membership Handbook.
- B. Attend quarterly NCCC regional Governors' meetings
- C. File all membership documents with NCCC and RMR
- D. Ensure The Club complies with all NCCC membership and activity postings for insurance compliance
- E. Report announcements from NCCC at monthly Club meetings

5.8 COMMITTEES (appointed/volunteer position)

- A. Standing Committees, as authorized by the By-Laws, and Special Committees, as established by the Executive Board, shall be appointed by the President with the approval of the elected Executive Board members. All committees shall report to the membership as directed by the President.
- B. Standing Committees shall serve from January 1 through December 31 of the year for which they are appointed or until discharged by the President with the approval of the Executive Board
- C. Special Committees members shall serve until the Executive Board either dissolves the committee or until the conclusion of the task or event.
- D. Any major change will go thru the Executive Committee, this includes 5.9 thru 5.15 and any Committees added after this revision.

5.9 MEMBERSHIP (appointed/volunteer position)

- A. Inform all prospective members of the requirements for membership into The Club
- B. Provide prospective new members with The Club membership application and club dues guidance sheet
- C. Keep accurate membership records of prospective and current members
- D. Responsible for introducing all guests at monthly meeting
- E. Collects monies from all new members who join the club
- F. Maintain separate roster of new guests
- G. Reports all revenues collected from renewing/new members to the Treasurer
- H. Provide information on new member to the President, VP, Treasurer, Secretary, NCCC Governor and Webmaster
- I. Reports at each monthly meeting any membership activity (including birthdays)
- J. Maintain and distribute new member packet with current information
- K. Forward names of guests or prospective members to the Secretary following monthly meeting
- L. Work closely with NCCC Ambassador when dues are collected to reconcile membership records
- M. Follow up on all emails received through our Web Contact site (i.e. meeting location, dues for membership, etc.)

5.10 NEWSLETTER EDITOR (appointed/volunteer position)

- A. News and information is provided to The Club membership through the newsletter publication.
- B. Published at regular intervals
- C. Distribute via email and The Club web site
- D. Report at each monthly meeting

5.11 EVENTS and ACTIVITIES (appointed/volunteer position)

- A. Responsible for the planning, suggesting, and coordination of The Club events and functions, excluding events like Mystery Meals
- B. Provide information of any club events to the Newsletter Editor and Webmaster
- C. Report at each monthly meeting

5.12 WEBMASTER (appointed/volunteer position)

- A. News and information is provided to The Club membership through The Club website: www.ColoradoCorvettes.club.
- B. Ensure that club communication is done by the preferred method of E-mail
- C. Responsible for the maintaining and updating The Club official website
- D. Report to the treasurer any accounts payable to maintain the website
- E. Report at each monthly meeting

5.13 MERCHANDISE (appointed/volunteer position)

- A. Act as liaison between The Club members and the merchandise ordering procedure
- B. Research and provide specialty merchandise as a convenience to The Club and its members
- C. Maintain an inventory of goods on hand and is responsible for ordering replacement stock. (i.e. business cards)
- D. Report to the treasurer any accounts payable to purchases related to club business
- E. Report at each monthly meeting

5.14 DUTIES of the NATIONAL CORVETTE MUSEUM AMBASSADOR
(appointed/volunteer position)

- A. Maintain current membership with the National Corvette Museum
- B. Liaison between The Club and the National Corvette Museum
- C. Keep the members informed of Museum activities, events and general information
- D. Submit a monthly article to The Club newsletter editor
- E. Report at each monthly meeting

5.15 DUTIES of the SPONSOR/DEALERSHIP LIAISON

- A. Reports directly to The Club President and Vice President
- B. Principal representative responsible for written and verbal communication between The Club and the Sponsor
- C. Solicits funds and other support from the Sponsor
- D. Work in conjunction with Club committees for the purpose of Club business
- E. Keep the members informed of Sponsor activities, events and general information
- F. Report at each monthly meeting
- G. Will be a non-voting member of the Executive Committee.

ARTICLE 6.0
CLUB FINANCES

6.0 Limitations on Expenditures

A. All expenditures of The Club shall be subject to availability of the The Club funds which shall be certified by the Treasurer upon request of the Board, or any officer or member. Expenditures in excess of \$100 shall first be approved by majority vote of members entitled to vote on such business. All expenditures of less than \$100 may be authorized by any two (2) members of the Executive Board of The Club. Any member shall be entitled to be timely reimbursed by The Club for any duly authorized expense.

6.1 Compensation

A. No compensation shall be paid to officers for their services as officers. A member may be reimbursed for his actual and reasonable expenses incurred in connection with the administration of The Club.

6.2 Oversight of the Club Accounting

A. It is the duty of The Club Officers to review The Club accounting records on an annual basis. This will be completed after the end of the fiscal year (December) to be reported at the December monthly meeting.

ARTICLE 7.0
PERSONAL LIABILITY

7.1 PERSONAL LIABILITY.

A. All persons or corporations extending credit to, contracting with, or having any claim against The Club or the Officers, will look only to the funds and properties of The Club for payment of any such claim; or for payment of any debt, damage, judgment, decree, or any other money that may otherwise become due or payable to them from the corporation or the Officers; so that neither the members, the officers, present or future, will be liable personally therefore. (Voted and approved at the April 13, 2016 club meeting)

ARTICLE 8.0
MISCELLANEOUS

8.1 COMMITTING THE CLUB TO SPONSORED EVENTS.

A. No member or officer of The Club shall commit The Club to any event prior to approval by a majority of members present at a monthly meeting. Upon approval of the event, a chairperson will be appointed. This person will call for volunteers to

serve on the event committee. Sanctioned events must follow NCCC guidelines.
(Voted and approved at the February 10, 2016 club meeting)

8.2 AMENNDING THE BY-LAWS.

- A. Amendments to the By-Laws must be submitted in writing at any time to the Executive Board, will be reviewed and those findings will be presented to The Club at the Annual Meeting. (Voted and approved at the February 10, 2016 club meeting)

8.3 INTERPRETATION OF BY-LAWS

- A. Interpretation of these By-Laws will be done by the Executive Committee.
- B. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall be used by The Club as guidance to govern any Club proceedings not provided for in these By-Laws as long as they are not inconsistent with these By-Laws or any rules of order The Club adopts.

8.4 DISSOLUTION.

- A. If for any reason, The Club is disbanded, all property held in The Club name shall be liquidated and turned into cash in accordance with the decisions made by the active members at the time of disbandment. After all club liabilities have been paid, the remaining cash shall be donated to a not for profit, charitable organization or organizations chosen by those remaining active members in The Club at that time.